

Padbury Parish Council

Minutes of the Padbury Parish Council Meeting held on Tuesday 13th May 2025 at 7pm

Present: Councillors P Burton (Outgoing Chairman), C Dinwoodie, A Tulud, V Murray, I Clymer, R Manasse, S Dickens

Also present: C Swannell (Clerk), County Councillor J Chilvers and one member of the public.

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1. Election of Chairman

Councillor Dinwoodie was proposed by Councillors Manasse and Dickens. One councillor abstained from voting and the remaining councillors voted in favour thereof Councillor Dinwoodie was elected as Chairman. Declaration of Acceptance of Office of Chairman witnessed by Councillor Clymer and the Clerk/RFO.

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2. Election of Vice Chairman

Councillor Murray was proposed as Vice Chair by Councillors Dinwoodie and Clymer. All councillors agreed and Councillor Murray was elected. Declaration of Acceptance witnessed by Councillor Clymer and the Clerk/RFO.

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25.1**3. Acceptance of Office and Declarations of Interest**

3.1 Acceptance of Office forms from Councillors Dinwoodie, Tulud, Clymer and Manasse were witnessed and received by the Clerk/RFO (the form for Councillor Ovey-Horwood was previously witnessed and received by the Clerk/RFO at the meeting held on 1st May 2025).

25.2

3.2 Declaration of Interest forms prompted questions regarding the information that Bucks CC would redact prior to publication on their website. Councillor Manasse agreed to liaise with Bucks CC regarding queries.

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4. Apologies

Councillor Ovey-Horwood.

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5. Declarations of Interest

All Councillors confirmed they had no declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

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6. Period of Public Participation

The Church Warden of St. Mary's thanked the Parish Council for their continued support and advised that the contribution towards upkeep of the church yard was appreciated. A new Vicar has been appointed however further details are embargoed until 18th May to ensure that current parishioners are informed prior to commencement in the new parish, at which point an email will be issued.

It was also advised that some flooring in the church was in need of sanding, and requested that if anyone knew of a local contact to complete this to advise accordingly.

Ownership of access of the pathway via the old vicarage to the church yard was questioned and the Church Warden will discuss this with the Diocese.

Councillor Murray thanked the Church Warden for the donation of crockery to the Pavillion.

29. 7. Minutes

Members approved the minutes of the meeting of the Parish Council held on the 15 April 2025 as a correct record - PPC/01/25-26

Members approved the minutes of the meeting of the Parish Council held on the 1 May 2025 as a correct record - PPC/02/25-26

30. 8. Appointments to village and other organisations

The following appointments to village and other organisations were agreed:

Village Hall – Councillor Tulud.

NBPPC – Councillor Cymer.

BMKALC – Councillor Dinwoodie.

School/Preschool representative – Councillor Murray.

Community Boards – Councillor Dinwoodie.

Greener Padbury Group – Councillor Manasse.

31. 9. Updates from Buckinghamshire Councillors

It was noted that John Chilver was elected as county councillor for the Horwood ward which includes Padbury and is now the sole county councillor for the ward.

The appointments of the Chairman and Vice Chairman for the County Council are to be made in the following week.

Councillor Chilver also asked that any transport issues be referred to him, and he will investigate if any breaches have been reported following the installation of enforcement cameras.

32. 10. Sports Field, Play Area and Woodland

32.1 10.1. Members reviewed the pavilion risk assessment and Councillor Tulud agreed to complete a new risk assessment. It was agreed that the Clerk should contact a local electrician to undertake the Electrical Equipment Testing (EET), and liaise with the Tennis Club with a view to sharing costs. Councillor Clymer agreed to review the Pavillion Hire Contract to ensure adherence to EET.

33.2 10.2. Members noted the Pavilion schedule of costs, and the Clerk to submit a claim for remaining S106 costs from Bucks CC .

33.3 10.3. Annual inspection date to be confirmed, a councillor is requested to accompany the inspector. Councillor Manasse agreed to complete the May monthly Play Area inspection, accompanied by the Clerk. Councillor Dickens agreed to look at repairs.

33.4 10.4. Councillors Tulud and Dinwoodie agreed to looking to source a filing cabinet for storage of parish records.

34. 11. Planning

34.1 11.1. A recent application Ref 25/01061 for Primrose Cottage on Main Street had been received following the issue of the agenda and it was agreed that the Clerk would request an extension to submit comments.

34.2 11.2. There were no other applications pending consideration and decisions made by Buckinghamshire Council to note.

35. 12. Finance

35.1 12.1. Members noted the matters dealt with at a meeting on 1 May 2025 as detailed in agenda.

35.2 12.2. Members noted that the Annual Governance and Accountability Return and supporting schedules were submitted to the external auditor on 7th May 2025.

35.3 12.3. Members reviewed the internal audit report for year ended 31 March 2025.

35.4 12.4. Members noted the balances for the bank accounts as at the 30th April:

- Barclays Community Current account ending 959 £24408.28
- Barclays savings account ending 970 £44,723.53
- Barclays Millennium Wood account ending 198 £14,718.51

35.5 12.5. Members approved the following payments:

- M Jackson £60. Securing the gate for April. Paid by standing order.
- R Gough £75 Caretaker for April. Paid by standing order.
- Best Kept Village £25.

Councillor Dinwoodie requested that the clerk provide copies of any contracts held for the caretaker and gatekeeper.

35.6 12.6. Members noted payments paid between meetings, as detailed at end the of the agenda. It was noted that a payment for Pavillion cleaning materials was recorded on Scribe as Clerk payment – Clerk to amend.

35.7 12.7. Members noted the following income since the last meeting:

- First instalment of precept payment £18,000
- Pavilion hire receipts £90.
- Padbury Pump advertising £425.

35.8 12.8. Members reviewed and agreed the Receipts, Payments and Summary Report including budget/actuals statements as at 30 April 2025.

35.9 12.9. Members reviewed and agreed the Bank Reconciliation as at 30 April 2025, counter signed by Councillor Tulud.

35.10 12.10. Members noted the earmarked reserves as at 31 March 2025.

35.11 12.11. Members agreed that ex Councillors should be removed from the bank mandate and Councillors Dinwoodie and Tulud to be added. Clerk to instigate.

36. 13. Review polices

Members agreed to adopt the Standing Orders and Financial Regulations.

37. 14. Other Parish Council Business

37.1 14.1. Issue with fallen road sign on A413 reported some months ago but still not repaired. Clerk to pursue.

37.2 14.2. Councillor Tulud suggested future inspection of areas around the village be split between councillors

38. 15. Funding

38.1 15.1. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Await decision.

39. 16. Contracts and Similar Matters

39.1 16.1. There was nothing to report.

40. 17. Meetings, Events and Training

40.1 17.1. It was agreed that Councillors Cymer and Ovey-Horwood will attend the course 'Post election – councillor induction quick starts', Saturday 31 May, 10am to 12pm, The Mezzanine Rooms, County Hall. Aylesbury.

40.2 17.2. Community Boards Meeting – TBA

40.3 17.3. North Bucks Parishes Planning Consortium meeting – TBA

41. 18. Maintenance/Environmental Issues

41.1 18.1. Jobs around the village – clerk to circulate current list to all councillors and contact volunteers.

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19. Dates of next meetings - Members to note dates:

It was agreed that an additional meeting will be held on Thursday 12th June.
Remaining meetings 8th July, 9th September and 9th December.

Meeting closed at 9.25 pm

Signed..... C Dinwoodie Chairman / Date 12 June 25.

C Dinwoodie 8th July 25.

C.D